

Minutes of Meeting  
INFORMAL FACT-FINDING CONFERENCES  
**FEBRUARY 26, 2009**

The Department of Professional and Occupational Regulation convened in Richmond, Virginia, an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann-Marie Brigil, Presiding Officer, presided. No Board members were present.

Ilona LaPaglia appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney  
Inv = Investigator

**Participants**

1. Stephen Randall Bowden, Jr.  
File Number 2009-02417  
**(NO DECISION MADE)**

Stephen Bowden, Jr. – A  
Raymond Ratcliff – W  
Katherine Bell – W  
Robert O'Neal – W  
Brian Duncan - W

2. Adam J. Bailey  
File Number 2009-02428  
**(NO DECISION MADE)**

Adam Bailey – A  
Michael Helm, Atty  
Patsy Rodrique – W  
Crystal Meadows – W

The meeting adjourned at 2:00 PM

BOARD FOR CONTRACTORS

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Mark D. Kinser, Chairman

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Jay DeBoer, Secretary

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